

# Lawyers Hub Training Courses Terms & Conditions

## 1. INTRODUCTION

- 1.1. These terms and conditions apply to all training courses offered by Lawyers Hub (“the Organization”).
- 1.2. By booking a course with the Organization, attendees agree to be bound by these terms and conditions
- 1.3. Lawyers Hub reserves the right to review and update these Terms & conditions periodically at its sole discretion

## 2. BOOKINGS & REGISTRATION

- 2.1. Standard training. Standard In-person training and virtual courses can be booked via the Lawyers Hub [website](#), emailing [trainings@lawyershubafrica.com](mailto:trainings@lawyershubafrica.com) or calling +254784840228. When you submit a booking or inquiry for a course, The Lawyers Hub will then respond by sending you an email with the training course specifications for confirmation & payment.
- 2.2. Custom Training. Custom training engagements can also be contracted through [trainings@lawyer-shubafrica.com](mailto:trainings@lawyer-shubafrica.com) or calling +254784840228
- 2.3. Invitation Letter. Should a participant/institution require an official invitation letter from Lawyers Hub, the same will be provided upon request.

## 3. PAYMENT

- 3.1. Training fees will be paid in full at the point of registration via Bank or Mobile Money through payment details provided by the Lawyers hub or directly online through the lawyers hub website
- 3.2. Sales taxes (VAT etc.), if any, are charged at the applicable rate depending on the Course and a tax invoice issued to registered participants.
- 3.3. LPOs & Undertakings. The Lawyers Hub shall accept these only from organizations/institutions and not from individual participants. Payments should be made not later than 30 days from the day of issuance.
- 3.4. No refund policy: The Lawyers Hub does not offer any money-back guarantees. All training fees are non-refundable unless stated otherwise.
- 3.5. The Organization reserves the right to refuse any booking if payment has not been received

## 4. CANCELLATION

- 4.1. Cancellation by customer.
  - 4.1.1. In-person/virtual training. The participant must notify the Lawyers Hub in writing (by email) that they wish to cancel the training course not less than 3 days before the start date of a course. The participant will be automatically registered for the next session of the training they signed up for. If you fail to attend the course on which you are booked without giving prior notice to the Lawyers Hub, you will be deemed to have fully utilized any payments made for the session.
  - 4.1.2. You must make any request to cancel a course in writing, which may be sent by email to: [training@lawyershubafrica.com](mailto:training@lawyershubafrica.com)
- 4.2. Cancellation by the Lawyers Hub. Lawyers Hub reserves the right to cancel any training course due to insufficient enrollment by providing notice to you at least 5 calendar days prior to schedule commencement date. New dates will be set and a communication update shared with registered participants.

## 5. CERTIFICATION

Where a certification is to be issued for a course attended, it may be issued 30 days after the end of training or within such a reasonable time if the 30-day lapses.

## 6. COURSE ATTENDANCE

- 6.1. Attendees are required to attend the full duration of the course to be eligible for a certificate of completion.
- 6.2. The Organization reserves the right to refuse entry to any attendee who arrives late or who does not attend the full duration of the course. Lawyers Hub reserves the right to remove any delegate from a training course whose behavior is deemed inappropriate by the host & its trainers. In these circumstances, Lawyers Hub will neither refund any fees nor reimburse any other costs.
- 6.3. You shall not allow anyone else to access the links for virtual courses.

## **7. LIABILITY**

7.1. The Organization accepts no liability for any loss or damage to personal property or for any personal injury or illness sustained by attendees during the course.

7.2. The Organization's liability for any other loss or damage, whether direct or indirect, is limited to the amount paid by the attendee for the course.

7.3 The Lawyers Hub does not accept responsibility for anyone acting as a result of information in, or views expressed on its training courses including course materials. Opinions expressed are those of Individual trainers. Participants should take professional advice when dealing with specific situations.

## **8. INTELLECTUAL PROPERTY**

8.1. All intellectual property rights in the course materials are owned by the Organization and are protected by copyright law.

8.2. Attendees may not reproduce, distribute or use any of the course materials for any commercial purpose without the prior written consent of the Organization.

## **9. GOVERNING LAW**

9.1. These terms and conditions are governed by and construed in accordance with the laws of Kenya.

9.2. Any disputes arising from these terms and conditions will be subject to the exclusive jurisdiction of the courts of Kenya.